

12. (A) Correct. *in*
(B), (C) and (D) are incorrect as the collocation is *in stock*.

C Grammar practice

1. 1 wrote 2 makes 3 are working
2. 1 put 2 open 3 pressed 4 was coming
5 delayed
3. 1 is now working 2 managed
3 has just arrived 4 will need / needs / will be
needing

Unit 7

Part 7: Reading Comprehension

A Focus

1 Test tactic

1. Type: Main idea question
Order: 3
2. Type: Inference question
Order: 3
3. Type: Specific information (positive)
Order: 1
4. Type: Specific information (positive)
Order: 1
5. Type: Specific information (negative)
Order: 4
6. Type: Vocabulary questions
Order: 2

2 Test tactic

A

1. At what time does the club open?
3. What is the price of the guitar?
5. Where did the man buy his bicycle?
6. How long should the man wait for a reply?

B

Key words

1. When is the latest that notice can be given in order to get the maximum refund?
(A) Five days before the first lesson
(B) After the first lesson but before the second
(C) Before the second class but after the first
(D) Just after the second lesson

The answer is in paragraph 2, sentence 2: *If the request is received 5 business days prior to the first class...*

Answer choice (A) is correct.

Key words

2. What must people who want a refund on a fitness program do?
(A) Give their instructor notice that they cannot attend
(B) Provide a medical reason for the request
(C) Give back their gym and pool passes
(D) Give notice prior to the mid-point of the program

The answer is in paragraph 3, sentence 2: *Refunds for sports and fitness programs will NOT be processed until ALL gym and pool passes have been returned.*

Answer choice (C) is correct.

3 Tactic practice

1. (A) *Alberto Romero*
The letter begins with the salutation *Dear Mr. Romero*, therefore he is the person the letter is intended for.
2. (D) *Sales*
The first line of the letter includes the information: *your application to join our International sales team*.
3. (C) *In Eastern Europe*
The letter includes a reference to *position of Eastern European sales representative*.

B Mini-test

1. (B) Correct. *A major corporation* – The first line of the advertisement specifies *Personal and small Business*, and a major corporation is not a small business.
(A) *Invitations and wedding* are mentioned in the advertisement.
(C) *Local real estate agent* implies a small business.
(D) *A restaurant* also implies a small business and the company prints menus.

2. (B) Correct. *Double the number of invitations* – The advertisement lists one of the *Special offers* as *2 for 1 business cards or invitations for orders over \$100*.
- (A) You need to spend over \$250 to receive a 10% discount.
- (C) You need to order sets of letterhead to get a discount on envelopes.
- (D) You can get 1 set of business cards free, not 2 sets.
3. (D) Correct. *No bonus will be given for large letterhead orders* – The letterhead offer for *discounted envelopes with 10 sets of letterhead* is a *special offer for June*, and therefore will no longer apply on July 1.
- (A) The advertisement states *new opening times*, but does not mention that they will change on July 1.
- (B) Nothing is mentioned about *fax orders* changing.
- (C) The discount voucher is valid *during the coming year*.
4. (C) Correct. *People who wish to borrow books*
- (A) The notice invites Groveland residents to become *members of the public library* system, so it is not intended for people who are already members.
- (B) People should give *staff at the applications desk* a completed form.
- (D) Not *all residents of Groveland* will be interested in becoming members of the library system.
5. (D) Correct. *You will not be able to change your PIN number*. – The notice states that if you want to change your PIN number you should *specify a different number on the application form*, and implies that it cannot be changed after submitting the form.
- (A) The notice states that *you will receive a library barcode enabling you to place reservations*, so this is possible.
- (B) The notice states *You can collect your card at your nominated branch library*, so this is possible.
- (C) *the barcode number* enables you to access *online databases*, which we can infer will give information about book availability, and therefore *checking book availability online* is possible.
6. (C) Correct. The notice refers to people *under the age of 18* and states that they *require a parent or guardian's signature on a permission letter*.
- (A) The notice states that the permission letter should be brought into the library *when you are collecting your card*, so an adult doesn't need to collect the card.
- (B) The notice states *under the age of 18*, not *until the age of 18*.
- (D) A *parent or guardian* must sign the form, not the children.
7. (C) Correct. *People who want to pay by computer* – The notice states that *you can now pay your bill online ...*
- (A) It states *do not use this Web site if your payment is ... related to sewer certification*.
- (B) If you pay online a *two dollar (\$2.00) or two percent (2%) processing fee* is added.
- (D) The notice states *If you do not know your account number, please call 555-8375*.
8. (C) Correct. *By checking the corner of their bill*
- (A) This is the number to call to *stop termination of water service*.
- (B) Customers *click submit* on the *Web site* once they have entered their account number.
- (D) This is not mentioned.
9. (D) Correct. *Follow the instructions given* – The notice states *If you recently received a notice about unpaid sewer charges, please follow the payment instructions on the notice*.
- (A) You can *mail payments to the Division of Water*, but it does not state you should call them.
- (B) You pay a processing fee if you pay online, not if your payment is overdue.
- (C) *General inquiries should be addressed to the Information Section*.
10. (B) Correct. *Students who will soon graduate from university*. The titles of the talks indicate that the audience will be university students who are about to start their first jobs.
- (A), (C) and (D) are not mentioned.
11. (D) Correct. *He has given some money to the university*.
- (A) Ms. Murret suggests they would like Mr. Van Buren to speak at future conferences but there is no indication that he has spoken at the university before.
- (B) Mr. Van Buren is Chairman of Alliance Department Stores, not a teacher of economics.
- (C) This is not mentioned.

12. (C) Correct. In this context, *rest* means remainder, that is the other members of the faculty.
- (A) *relaxation* has a similar meaning to rest but is not appropriate in this context.
- (B) *gathering* means a meeting of people and is not appropriate in this context.
- (D) *excess* means more than is necessary and is not appropriate in this context.

C Reading in action

A

1. Bad weather conditions have caused delays to some shipping contracts, and therefore the company can expect claims from customers due to late delivery.
2. The company won't pay any extra cost to customers because they are not responsible for costs resulting from bad weather.
3. For customers who need quick delivery, they can offer a 50% discount on air freight costs.
4. A 15% discount on their next order.

B

1. SD1278
2. late penalties (costs resulting from failure to meet delivery schedules)
3. bad weather
4. shipping contract
5. San Francisco
6. 50% discount on air freight costs
7. 15% discount

D Further study

Student's own answers